

The London Borough of Islington Designation of an Area for Additional Licensing of Houses in Multiple Occupation 2020

1 April 2024 to 31 March 2025

Fees for Mandatory HMO Licensing Scheme & Additional HMO Licensing Scheme: S254 HMOs

Fees are split into 2 parts:

- Part A-taken at the point of application
- Part B-taken if the council approves the issue of the draft licence

In the event of the application for a licence being refused, Part A will still be payable for consideration and processing of the licence application, whilst Part B will not be due.

Type of Application	Part A	Part B	Total	Notes
Standard HMO	£162 per letting*	£126 per letting*	£288 per letting*	*A letting includes: <ol style="list-style-type: none"> bedsit rooms bedrooms in a shared house or flat which is occupied by more than one household (<u>even if there is only one tenancy agreement for all tenants</u>) self-contained flats in single household occupation within the HMO

Type of Application	Part A	Part B	Total	Notes
Application fee for ATLAS (formerly LLAS) or equivalent scheme Accredited** licence holder or manager	£138* per letting	£107* per letting	£245* per letting	<p>*See note above</p> <p>**Accredited under London Landlords Accreditation Scheme. For more information see www.londonlandlords.org.uk/accreditation or phone 020 7974 5893 or e-mail LLAS@camden.gov.uk</p> <p>Discounts will <u>not</u> be applicable for late applications or where the council has:</p> <ul style="list-style-type: none"> • served a warning letter for failure to license the property • made two requests for additional supporting documents
Assisted application	N/A	N/A	Additional £352 per HMO	Added to the above for assistance with measuring rooms, producing plans and completing the application form or fast tracking the application
Change of Licence Holder	As above	As above	As above	A change of licence holder will be treated as a new application
Minor amendments or variation	N/A	N/A	No extra charge	<p>Change of Address (for licence holder or manager)</p> <p>Licence holder changing nominated manager. Material changes to the licence such as new facilities installed, and variation of the number of occupiers</p>
Revocation of licence or withdrawal of application/ no longer licensable / refusal or occupants reduced by condition	N/A	N/A	No refund	<p>Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence</p> <p>Part A payment only taken before decision/issue</p>

Type of Application	Part A	Part B	Total	Notes
Student Accommodation:- Application fee for large student accommodation developments	N/A	N/A	£33 per bed space	This fee only applies to licensable large-scale purpose built or converted student accommodation where the provider has signed up to the ANUK/Unipol Code of Practice.

Fees for Additional HMO Licensing Scheme: Converted buildings containing self-contained flats-

Fees are split into 2 parts:

- Part A-taken at the point of application
- Part B-taken if the council approves the issue of the draft licence

In the event of the application for a licence being refused, Part A will still be payable for consideration and processing of the licence application, whilst Part B will not be due.

Type of Application	Part A	Part B	Total	Notes
Standard HMO	£394 per building*	£309 per building*	£703 per building*	<p>*Any building converted into self-contained flats where:</p> <ul style="list-style-type: none"> • The conversion work did not comply with the Building Regulations 1991 (or later regulations if applicable) and it still does not comply; and • None of the flats are owner-occupied by freeholders or long leaseholders (21 years or more) <p>(these are known 's257' HMOs)</p>
Application fee for ATLAS (formerly LLAS) or equivalent scheme Accredited** licence holder or manager	£335* per building*	£262* per building*	£597* per building*	<p>*See note above</p> <p>**Accredited under London Landlords Accreditation Scheme. For more information see www.londonlandlords.org.uk/accreditation or phone 020 7974 5893 or e-mail LLAS@camden.gov.uk</p> <p>Discounts will <u>not</u> be applicable for late applications or where the council has:</p> <ul style="list-style-type: none"> • served a warning letter for failure to license the property • made two requests for additional supporting documents

Type of Application	Part A	Part B	Total	Notes
Assisted application	N/A	N/A	Additional £181 per building*	Additional cost of assistance with completing the application form in respect of a converted building (s257 HMO) or fast tracking the application
Change of Licence Holder	As above	As above	As above	A change of licence holder will be treated as a new application
Minor amendments or variation	N/A	N/A	No extra charge	Change of Address (for licence holder or manager) Licence holder changing nominated manager. Material changes to the licence such as new facilities installed, and variation of the number of occupiers
Revocation of licence or withdrawal of application/ no longer licensable / refusal or occupants reduced by condition	N/A	N/A	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence Part A payment only taken before decision/issue

The London Borough of Islington Designation of an Area for Selective Licensing 2024

1 April 2024 to 31 March 2025

Fees for Selective Licensing Scheme

Fees are split into 2 parts:

- Part A-taken at the point of application
- Part B-taken if the council approves the issue of the draft licence

In the event of the application for a house licence being refused, Part A will still be payable for consideration and processing of the licence application, whilst Part B will not be due.

Type of Application	Part A	Part B	Total	Notes
Standard house	£450 per house*	£350 per house*	£800 per house*	<p>* Flats are included in the definition of 'house'.</p> <p>Licensing of houses applies where the whole house is occupied either—</p> <p>(i) under a single tenancy or licence that is not an exempt tenancy or licence</p> <p>(ii) under two or more tenancies or licences in respect of different dwellings contained in it, none of which is an exempt tenancy or licence.</p> <p>Exemptions apply to tenancies or licences granted by non-profit registered providers of social housing, profit-registered providers of social housing or provided by a Registered Social Landlord.</p>

Type of Application	Part A	Part B	Total	Notes
Application fee for ATLAS (formerly LLAS) or equivalent scheme Accredited** licence holder or manager	£410* per house	£315* per house	£725* per house	<p>*See note above</p> <p>**Accredited under London Landlords Accreditation Scheme. For more information see www.londonlandlords.org.uk/accreditation or phone 020 7974 5893 or e-mail LLAS@camden.gov.uk</p> <p>Discounts will <u>not</u> be applicable for late applications or where the council has:</p> <ul style="list-style-type: none"> • served a warning letter for failure to license the property • made two requests for additional supporting documents
Assisted application	N/A	N/A	Additional £167 per property	Added to the above for assistance with measuring rooms, producing plans and completing the application form or fast tracking the application
Change of Licence Holder	As above	As above	As above	A change of licence holder will be treated as a new application
Minor amendments or variation	N/A	N/A	No extra charge	<p>Change of Address (for licence holder or manager)</p> <p>Licence holder changing nominated manager. Material changes to the licence such as new facilities installed, and variation of the number of occupiers</p>
Revocation of licence or withdrawal of application/ no longer licensable / refusal or occupants reduced by condition	N/A	N/A	No refund	Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence

